

	Department of Corrections and Rehabilitation NOTICE OF CHANGE TO DEPARTMENT OPERATIONS MANUAL	Transmittal Letter Number: 06-06
	Board of Parole Hearings and Preparation of Calendars	Revision Date: March 29, 2006

The purpose of this document is to provide information regarding revisions to Department Operations Manual (DOM), Chapter 6, Article 13, Board of Parole Hearings and Chapter 7, Article 17, Preparation of Calendars. The revision texts incorporate modified and new policy language pertaining to victims, victims' next of kin, and/or victim representatives attending Board of Parole Hearings.

The California Department of Corrections and Rehabilitation require employees to remain sensitive and considerate of victims, victims' next of kin, and/or victim representatives in institutional settings, yet remain conscious of security and safety. The modified and new policy language focuses on same gender pat-down procedures and communication procedures between institutions, Office of Victim and Survivor Services, and Classification and Parole Representatives to ensure appropriate information is provided to attendees regarding security concerns and procedures. This policy provides employees with the processes to follow for attendees of Board of Parole Hearings.

Please inform all persons concerned of the contents of this notice, which shall be maintained and the information contained in this document utilized, until it is incorporated into the next updated DOM. Please direct any inquiries regarding this notice to Timothy M. Lockwood, Chief, Regulation and Policy Management Branch, at (916) 358-1655.

Original signed by:

J. S. WOODFORD
Secretary (A)
California Department of Corrections and Rehabilitation

Attachments